

Chapter 5 - Additional rules for the certification programs: Global Organic Textile Standard (GOTS) & TE Standards (OCS, CCS, GRS and RCS)

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Article 5.1 Samples for GOTS, TE Standards

1	For certification programs Organic Content Standard, Content Claim Standard and Global Organic Textile Standards the following additional rule applies: Companies that receive certified organic lint cotton or raw cotton, which was not certified by Control Union, shall take a representative sample of each lot of organic (raw or ginned) cotton. The samples shall be sent to a laboratory, which is accredited for GM cotton analyses as per the ISO 17025 standard. The results of these analyses shall be kept available for the CUIC IPL auditor. Not taking samples or not keeping them available to CU Inspections & certifications India Private Limited will affect our certification decision.
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Article 5.2 Transaction certificates for GOTS & TE Standards

1	<p>CUIC IPL clients that are certified for the certification programs "GOTS"& "TE Standards" have the right to apply for transaction certificates for products conforming with "GOTS", "TE standards". During an application of a TC, the client shall select one of following categories for one buyer as the basis for a TC:</p> <ol style="list-style-type: none">1. One Bill of Lading (B/L) or2. One Air Way Bill (AWB)3. One Forwarder's Cargo Receipt (FCR)4. One Invoice(only up to transport document(s) address)5. One Purchase Order (P/O) or one customer order (This is applicable when the goods transfer one local destination only) <p>Control Union may decide any other category in case of above categories is not feasible for small scale processors or client's delivery / shipment procedures.</p> <p>The following documents are required to process an application of a transaction certificate for any of the above listed categories. A certifier may request hard copies, scanned copies, certified copies or originals if necessary.</p> <ol style="list-style-type: none">1. Completely filled and signed application form or drafted TC through CIS.2. A copy of invoice(s)3. A copy of BL or AWB or FCR or any other transport document(s). (The certifier can decide which document required)4. The supplier's transaction certificate for input materials (addressed to one of licensee's units)5. Label6. Any other documents as requested by the certifier (GMO declaration, quantity control sheet/ mass balance sheet, etc.)
2	Transaction certificates are obligatory for TE Standards as well as for GOTS, in order to maintain traceability requirements of both CUIC IPL and the applicable standards.
3	CUIC IPL clients that are certified for the certification programs 'GOTS' and/or "TE Standards" have the right to apply for transaction certificates for a specific lot of certified products.
4	Transaction certificates will be issued by qualified people from a CUIC IPL office.
5	The client shall request the application for transaction certificates by filling out the standardized application Form and sending it with all the required documents attached to the <i>responsible</i> CUIC IPL office. Requests can also be done using the client portal, reachable through the Control Union website.
6	CUIC IPL shall assess the application and, if the decision is positive, issue the import/transaction certificate within ten working days after receipt of the application.

7	The certificates contain a hologram.
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Article 5.3 Classification of non-conformities for GOTS and TE Standards	
1	<p>Non-conformities are classified as Minors and Majors:</p> <ol style="list-style-type: none"> a. A <u>minor</u> (also called as 'condition') is a non-conformity, related to working procedures of the concerned unit. The maximum deadline to rectify a condition is 2 months. If the client does not correct and does not show to the satisfaction of CUICIPL, that the condition is rectified before the deadline, CUICIPL shall grant a major with a maximum deadline of 1 month. b. A <u>major</u> (also called as 'pre-condition') is a non-conformity, related to topics that endanger the status of the certified products coming from the concerned unit. The maximum deadline to rectify a major is 1 month. If the operator does not correct and does not show to the satisfaction of CUICIPL, that the major is rectified before the deadline, the certificate is suspended for a given period determined by CUICIPL on a case by case basis. In case the NC is not corrected during the suspension period, the certificate shall be withdrawn. <p>In case of any non-conformity follow-up is needed. It is the responsibility of the client to take appropriate remedial actions. Whenever there is an outstanding NC, a positive certification decision cannot be made and the certificate cannot be issued for the concerned units/products.</p> <p>Re-assessment can be done during an additional inspection or by administrative review (assessing documents, photos etc.).</p> <p>During suspension, the product concerned cannot be sold with reference to the certified production method and CUICIPL cannot issue any transaction certificate for the given products/units. (CUICIPL cannot issue transaction certificates during the suspension period for a product sold before the suspension).</p> <p>In case the certification is withdrawn, the project needs to be re-inspected. All aspects of the standard need to be assessed during a new physical inspection.</p> <p>For TE standards, if it is found that the client is knowingly and/or repeatedly operating with non-conformities or purposely violates the requirements of the standard, or is found to be indulging in misrepresentation or fraud then CUICIPL will suspend the client's certification status and inform TE. The client will be allowed to re-apply for certification two years after the date of the suspension.</p>

Article 5.4 Production, storage and transport	
1	The client shall conclude processor agreements with all individual processors within the project. The processor agreement shall contain at least the information as mentioned in annex 5.E. The processor agreement shall be written in the local language or in any case in a language understandable by the processor.
2	On request of the Inspector, the client shall prove the gene technology free origin of all products and raw materials for which gene technology is prohibited according to the applicable regulations by means of a declaration free of genetic modification. The declaration free of genetic modification shall contain at least the information as mentioned in annex 5.D.
3	For each lot of products, for which an Transaction Certificate is issued, the client shall have a representative and sealed sample kept present for half a year.
4	Dyes have to be approved by a GOTS-approved certification body in writing, before using them. This written approval has to be kept in licensee's administration as long as the specific dye is used and must be available for the

	<p>CUICIPL inspector's perusal. The criteria on which the judgment is made are given in the Standards for GOTS. Any other auxiliaries that are used in the dyeing process and which are not mentioned in the standards have to be approved in writing by to a GOTS-approved certification body. The written approval has to be kept in the licensee's administration as long as the specific auxiliary is used and must be available for the CUICIPL inspector's perusal. The judgment by CUICIPL is based on the information that the licensee provides to CUICIPL. The information may come from lab results (provided the tests are carried out according to the testing methods that are described in these standards). It may also come from the information that the producer of the substance must provide to their customer. At random inspections will take place by CUICIPL, by testing a swatch of fabric (the testing will be subcontracted to a laboratory). For this, the licensee has to provide the inspector with samples, on demand. The Samples will be tested as per the parameters specified in the GOTS. This testing will be carried out according to the methods that are given in the GOTS regulation.</p>
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<p>Article 5.5 Product specification form and system plans</p>	
1	<p>In case of an application for adding to the scope certificate new products produced in certified units, the client shall apply in writing prior to producing, processing and/or selling the product with reference to the certification. Application shall be done by filling out the application form (available at http://certification.controlunion.com or by request from any CUICIPL office). In case of an application for adding a product the client shall send CUICIPL a completed standardized product specification form (available at http://certification.controlunion.com or by request from any CUICIPL office). Production/processing specification forms (system plans) shall be adopted by the client, if applicable.</p>
2	<p>CUICIPL shall evaluate the application forms and/or specification forms (system plans) within ten working days after receipt</p>
3	<p>CUICIPL shall add products to scope certificates only after a positive evaluation of the product specification. In the event of initial certification, the first inspection has to be carried out before the products can be mentioned on the Certificate.</p>
4	<p>In case of an application for adding new units to the scope certificate, the client shall apply in writing prior the production and/or processing of the product to be certified. An application shall be done by filling out the application form (available at http://certification.controlunion.com or by request from any CUICIPL office). Production/processing description forms (System Plans) shall be adopted by the client.</p>
5	<p>CUICIPL shall add units to scope certificates only after a positive site evaluation of the production/processing.</p>
6	<p>Please note, that CUICIPL clients are obliged to inform CUICIPL in case the products and/or units under the CUICIPL scope are also certified by another certification organization against the same standard (or applied for certification to another certification organization). Furthermore, please note, that where an operator and his subcontractors are inspected by different control bodies the operator and his subcontractors have to agree, that the different control bodies can exchange information on the operations under their control.</p>

<p>Article 5.6 Administration</p>	
1	<p>The client shall keep records of the following information on certified <u>incoming</u> goods:</p> <ul style="list-style-type: none"> - Copies of packing lists and/or other transport documents; - Invoices; - A copy of valid certificates stating that the products have been produced

	<p>according to the applicable standards; For non CUIC IPL certified products:</p> <ul style="list-style-type: none"> - A copy of the valid Accreditation Certificate that is issued to the certification body, which certified the product in question:
2a	<p>The client shall keep records of the following information on <u>outgoing</u> certified products:</p> <ul style="list-style-type: none"> - Copies from packing lists and/or other transport documents; - Copies of the CUIC IPL Transaction Certificates, and Invoices. <p>The invoices and transport documents must contain a reference to the organic production method, clearly related to the certified products, and CU followed by the client number.</p>
2b	<p>The client shall have on all labels, invoices, packing-lists and transport-documents a traceable identification code which enables to identify production date/year and lot number to trace down the product at least to the last producer and preferably to the individual farmer or farmer group.</p>

Article 5.7 Administration for GOTS, TE Standards

1	<p>Clients must use dyes and/or processing aids permitted by CUIC IPL – through the GOTS, or by approval of specific dyes/processing aids. This may be done in two ways:</p> <ul style="list-style-type: none"> i) Clients must show proof of CUIC IPL approval from the producer of the dye/processing aid, or ii) Clients must show proof that the client has obtained permission by CUIC IPL to use the specific dye/processing aid. When in doubt CUIC IPL staff may consult the internal database.
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Article 5.8 Incoming materials from other certification bodies for GOTS & TE Standards

1	<p>For GOTS, all incoming goods used including natural fiber processing by the client in the certified production process have to be certified according to GOTS, by a GOTS recognized certification company.</p> <p>a) For approval CUIC IPL needs to assess the following documents provided by the client:</p> <ul style="list-style-type: none"> • the applicable standards; • the inspection report for the applicable lot (on request); • the original transaction certificate; • a copy of the scope certificate of processing unit; • a copy of the valid accreditation certificate on EN 45011/ISO/IEC Guide 65 (I7065 from Sept 2014) for the applicable organic standard, that is issued to the certification body. <p>b) For certain inspection bodies parts of this information is already available and assessed at CUIC IPL</p> <p>c) Products will only be accepted if further processing under CU certification takes place.</p> <p>d) The GOTS logo is also valid for all products that are certified by CUIC IPL according to the Global Organic Textile Standard (GOTS), provided that it mentions on the indications that the product has been certified by Control Union according to the Global Organic Textile Standard and in the GOTS logo use requirements.</p>
2	<p>For OCS all incoming goods used by the client in the certified production process have to be certified according to GOTS, OCS. Organic raw material fiber shall be certified as organic according to one of the following certification schemes:</p> <ul style="list-style-type: none"> • Regulation (EEC) No. 834/2007 and 889/2008 • National Organic Program of the United States Department of Agriculture • IFOAM

2	<p>The raw material shall be certified by a certification agency that is accredited according to ISO 65/EN 45011(I7065 from Sept 2014) for Regulation (EEC) No. 834/2007 and 889/2008, IFOAM (for IFOAM certified raw material) or recognized by the USDA (for NOP)</p> <p>a) For approval CU needs to assess the following documents provided by the client:</p> <ol style="list-style-type: none"> 1. the applicable standards; 2. the inspection report for the applicable lot (on request); 3. the original transaction certificate; 4. a copy of the scope certificate of processing unit, and 5. a copy of the valid accreditation certificate on EN 45011 / ISO/IEC Guide 65 (I7065 from Sept 2014) or USDA recognition proof, for the applicable organic standard, that is issued to the certification body. <p>b) For certain inspection bodies parts of this information are already available and assessed at CU.</p> <p>c) Products will only be accepted if further processing under CU certification takes place.</p>
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Article 5.9 On-and-off product statements	
1	<p>The client is responsible that all on- and off product statements for certified products that are transported between units within the same project, contain at least the following information:</p> <ul style="list-style-type: none"> - The name of the product; - The name "CU", or "CUIC IPL" followed by the client number; - A reference to the applicable certification standards; - A traceable identification code referring to the specific lot of products (e.g. lot number, date of production).
2	<p>The client is responsible that all on- and off product statements for certified products that are transported to units outside the project, contain at least the following information:</p> <ul style="list-style-type: none"> - The name of the product - The clients name and address (city and country); - The name "CU", or "CUIC IPL" followed by the client number; - A reference to the applicable certification standards; - A traceable identification code referring to the specific lot of products (e.g. lot number, date of production).
3	<p>The client is responsible that all logo use is according the provisions described in:</p> <ul style="list-style-type: none"> - for GOTS: Article 14 of this Regulation and Annex 5.A
4	<p>The client is responsible that all logo use is according the provisions described in:</p> <ul style="list-style-type: none"> - for TE standards: Article 14 of this Regulation and Annex 5.B

5	<p>The client is responsible that all on- and off product statements for certified <u>half-finished products</u> that are transported to units outside the project, contain at least the following information:</p> <ul style="list-style-type: none"> - The name of the product; - The name "CU" or "CUICIPL" followed by the client number; - The clients name and address (city and country); - An indication that refers to the name of the applicable standard; - A traceable identification code referring to the specific lot of products (e.g. lot number, date of production).
6	<p>The client is responsible that all on- and off product statements for <u>consumer products</u> contain at least the following information:</p> <ul style="list-style-type: none"> - The name "CU" or "CUICIPL" followed by the client number; - The clients name and address (city and country); - An indication that refers to the applicable standard.

ANNEX 5.A Global Organic Textile Standard (GOTS) Logo



In addition to article 14 of this regulation as well as the GOTS logo use requirements document provided by the GOTS International Working Group, the following rules apply with regards to GOTS labelling:

- Use of the GOTS logo is optional. Prior approval is required from CUIC IPL certifier before use. An additional charge for approval is applied. The GOTS logo is also valid for all products that are certified by CU according to the Global Organic Textile Standard (GOTS), provided that it mentions on the indications that the product has been certified by CU Inspections & Certifications India Private Limited according to the Global Organic Textile Standard.
- Label grades "organic textile product" and "textile product made with x% organic raw material" and must be presented in the label. (X % is optional)

Ownership

- The International Working Group on Global Organic Textile Standard (IWG) has developed and is continuously revising the Global Organic Textile Standard (GOTS) and is its sole owner.
- The GOTS picture-mark, also represented as "GOTS logo" or "GOTS label", is copyright material and is a registered trademark owned by the IWG.
- The use of the GOTS picture-mark is regulated and governed by the IWG; unauthorized use of this copyright material is prohibited and may lead to legal action.
- Processors, manufacturers and traders of GOTS goods that hold a valid GOTS scope certificate by CU Inspections & Certifications India Pvt Ltd. are considered a Certificate Holder.
- The IWG has approved CUIC IPL as certification body (Approved Certifier) thereby granting the CUIC IPL the right to sub-license the use of the GOTS picture mark to Certificate Holders.

Obligations of the Certificate Holder

- The Certificate Holder is entitled and obliged to use the GOTS picture mark in accordance with the Labelling Guide of the IWG (in particular but not limited to point 4.1 and 6 thereof) and together with the following points so as to ensure that the logo user is identifiable on its basis:
 - the applicable label grade [The only label grade available for US market is "made with...organic..."), depending upon the product and Market
 - the reference to the approved certifier ("CU[client number]")
- The Certificate Holder is obliged to inform CUIC IPL immediately and truthfully on any changes concerning the identification data of the Certificate Holder and certification status of suppliers, subcontractors, production sites and certified customers.
- The Certificate Holder shall indemnify and hold harmless CUIC IPL, the IWG and its representatives and members from and against all claims including product liability, losses, damages and expenses arising out of this Registration and the use of the GOTS and or the GOTS picture-mark.

Information transmitted

- The Certificate Holder entitles CUICIPL to transmit to the IWG the following information on facilities and/or operators inspected and/or certified on behalf of the Certificate Holder:
 - Company name
 - Address
 - Certification body and reference number
 - production-category
 - product-specifications
 - field of operation
 - specification of operation
- The Certificate Holder entitles the IWG to enter the afore-mentioned information into a public data-base accessible to third parties.

Termination and duration

- CUICIPL retains the possibility to withdraw this sub-license with immediate effect (suspension) if there are reasons to believe that any of the terms of this Registration, the GOTS Labelling Guide of the IWG or the GOTS-requirements are not being adhered to.
- The Certificate Holder makes known to CUICIPL without delay any unauthorized use of the GOTS picture-mark that it gains knowledge about, including but not limited to any unauthorized use of the GOTS picture-mark by its direct and/or indirect customers and buyers. Failing to do this may have consequences for the certification status of the Certificate Holder.
- Either party may terminate this GOTS Logo use Registration with three months prior notice in writing.
- Should the IWG withdraw or otherwise discontinue the approval of CUICIPL and should a withdrawal of the approval of CUICIPL not be revoked, CU Inspections & Certifications India Pvt Ltd will inform the Certificate Holder without delay. In this case, CUICIPL is entitled to transfer its rights and obligations under this Registration to another approved certifier.
- This Registration enters into force when it has been signed by the legal representative of the Certificate Holder and the logo user has paid the sub-licence fees based on an invoice issued by CUICIPL.



ANNEX 5.B TE Standards Logo use

5. B.1 Organic Content Standard



Figure a



Figure b

In addition to articles 14 of this regulation as well as the Textile Exchange logo use requirements document provided by Textile Exchange, the following rules apply with regards to OCS labeling:

- The OCS has implemented two certification logos, one (figure a) for products certified to the OCS blended, and another (figure b) for products certified to the OCS blended.
- Use of the OCS logos is optional, and only permitted for use by certified projects / companies. Use is permitted, provided that it mentions on the indications that the product has been certified by by CU inspections & certifications India Private Limited according to the Organic Content Standard.
- "Made with/Contains 100% Organically Grown Material" only for products that contain 100% Organic Material. The OCS 100 logo may be used.
- "Made with/Contains Organically Grown Material" for products that contain 95% or more Organic Material, as long as the remaining content is not of the same type as the Organic Material. The OCS 100 logo may be used.
- "Made with/Contains X% Organically Grown Material" for products that contain 5-95% Organic Material. There are no restrictions on the remaining content. The OCS Blended logo may be used
- **Component must bespecified when the claim is only for a specific component.**



5. B.2 Recycled Claim Standard.



In addition to articles 14 of this regulation as well as the Textile Exchange logo use requirements document provided by Textile Exchange, the following rules apply with regards to RCS labeling:

C1 - Use of RCS Logos

Certified Organizations

C1.2a Certified Organizations may apply RCS logos only on goods certified to the RCS. Logos must be obtained from CU.

C1.2b Certified Organizations with current certification to the RCS may use the logos to indicate they are 'Certified to produce goods in accordance with TE Recycled Claim Standard' in their marketing and public relations materials. It must be made clear that not all products will be RCS certified, unless it is the case that 100% of production is certified.

C1.3 Brands and Retailers

C1.3a

Brands and retailers may only have logos applied to goods that have been certified to the end of the supply chain (i.e.: the last step of ownership must have been certified). Only Certified Organizations may apply the logos to final products: if a brand or retailer is not certified to the RCS, then they may request to their supplier that the logo is applied to their goods. If brands or retailers are (re)packaging or (re)labeling goods, they must be certified.

The RCS logo may also be used in off-product communication (web, print, signage), as long as all of the guidelines in Section D are followed, and there is no chance that non-certified products may be confused with the certified products.

Use of the logo is not mandatory.

If a brand or retailer is receiving goods and then selling them on to other retailers, then the original brand/retailer must be certified if the goods are labelled with the RCS logo. For example, brand A sells to retailer B, brand A must be certified.

C1.3b

If products are being identified as certified to the RCS, then the logo must be used, and 'Certified to TE RCS 100 and/or Blended' may also be added. The specifications set out in sections D1 and D2 must be followed.

C1.3c

Individual components of a product may be identified as certified to the RCS but only in a manner that makes it completely clear that it is only the identified component that contains Recycled Material, and not the whole product. For example, only the sole of a shoe is made with 100% recycled material.

C1.3d

The brand or retailer is responsible to check on the labelling laws of the country or countries of sale to ensure they are meeting all legal requirements.

D1 - Identification of RCS Goods

D1.1 Products

All logos must follow the design specifications set out in section D2.

Logos may also be accompanied by text saying 'Certified to TE RCS 100' or 'Certified to TE RCS Blended.'

D1.1a

When an RCS logo is used, there must be a reference to the Certification Body that has certified the goods (e.g. Certification Body's name and/or logo) and a reference to the Certified Organization (e.g. Certified Organization's name and/or license number).

D1.1b The RCS logo must not be permanently printed on or affixed to any reusable packaging.

D1.3 Marketing and Advertising

All logos must follow the design specifications set out in section D2.

Examples of correct RCS on product labels¹



Made with/ Contains 100% Recycled
Material
Certified by CU Inspections &
Certifications India Private Limited
CU 123456



Made with/Contains X% Recycled Material
CU Inspections & Certifications India
Private Limited
CU 123456

Note - For marketing materials product composition identification phrase may not be included.

5. B.3 Global Recycle Standard.



D) LABEL GRADING AND LOGO USE

Criteria related to label grades and logo use³

11.1 Finished or half-finished products containing recycled raw material may label products as "Global Recycle Standard" product. The product shall be categorized based on the amount of pre- and/or post-consumer recycled raw material the product contains. This amount shall be expressed in a percentage (%) with a minimum of 5%. Furthermore a product specification shall indicate the percentages of pre- and post-consumer content. Labelling of the product shall always contain the following wording:

"Made with recycled -raw material- X% pre-consumer and X% post-consumer"

Where:

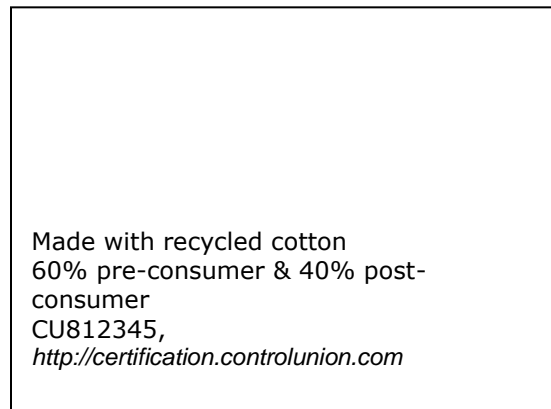
- a. Raw material: the raw material used shall be specified.
- b. Pre-consumer and post-consumer percentages shall be specified.

11.2 Certified products shall be additionally labelled with "Certification Body+project number", whereby the project number is a number issued by the Certification Body to certified companies.

Product labels with logo:



Product labels without logo:



ANNEX 5.C Interpretation Global Organic Textile Standard

All interpretations as made by CU and by the International Working Group of the Global Organic Textile Standard (GOTS) on the Global Organic Textile Standard shall be used and followed by the client in all situations in which the article that interpretation regards, is applicable. The latest edition of the official interpretation as provided by the Global Organic Textile Standard International Working Group is available at <https://certifications.controlunion.com> . The interpretation documents of Control Union, in which these official interpretations are included, are available on request.

ANNEX 5.D Declaration free of genetic modification

Vendor declaration according to Article 9(3) of Council Regulation (EC) No 834/2007	
Name, address of vendor:	
Identification (e.g. lot or stock number):	Product name:
Components: (Specify all components existing in the product/used the last in the production process)	
<p>I declare that this product was manufactured neither 'from' nor 'by' GMOs as those terms are used in Articles 2 and 9 of Council Regulation (EC) No 834/2007. I do not have any information which could suggest that this statement is inaccurate. Thus, I declare that the above named product complies with Article 9 of Regulation (EC) No 834/2007 regarding the prohibition on the use of GMOs.</p> <p>I undertake to inform our customer and its control body/authority immediately if this declaration is withdrawn or modified, or if any information comes to light which would undermine its accuracy. I authorise the control body or control authority, as defined in Article 2 of Council Regulation (EC) No 834/2007, which supervises our customer to examine the accuracy of this declaration and if necessary to take samples for analytic proof. I also accept that this task may be carried out by an independent institution which has been appointed in writing by the control body.</p> <p>The undersigned takes responsibility for the accuracy of this declaration.</p>	
Country, place, date, signature of vendor:	Company stamp of vendor (if appropriate):

ANNEX 5.E Processor agreement

Name client			
Address client			
Client number		Country	
Name processor			
Address processor			
Number unit			
<p>1. I as processor declare that I understand the GOTS and or OCS standards of which the most important aspects are:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Separate storage of raw organic products, half-finished products and ready organic products avoiding mixing with non-organic products <input type="checkbox"/> Separate processing of organic products avoiding mixing with non-organic products <input type="checkbox"/> During processing and storage no disallowed substances, ingredients or technical aids are used and appropriate measures are taken to avoid contamination of organic products with these substances <input type="checkbox"/> Production will take place conform the process-specification and approved product-specifications. <input type="checkbox"/> Enable the identification of organic products during the whole process and in the storage. <input type="checkbox"/> Appropriate bookkeeping of all incoming, processed, stored and outgoing products is maintained. <p>2. I will allow CUICIPL inspector's access to all premises and information required for inspection purposes and I will fully co-operate with them.</p> <p>3. In case of non-compliance with the above-mentioned standards I will inform the CUICIPL client and I will not sell the products as organic or under conversion to organic. Also I will inform in writing the buyers of the products in order to ensure that the indications referring to the organic production method are removed from the product in question.</p>			
Date and signature of processor			
Date and signature of client			